



**ADULT EDUCATION  
&  
VOCATIONAL EDUCATION  
TEACHER CREDENTIAL  
PROGRAM**

*at*

**Salinas Adult Education Center Campus**  
20 Sherwood Place  
Salinas, California 93906

**Phone (831) 796-6900**  
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## **Introduction**

Throughout the 2009-2010 school year the Salinas Adult School offers courses to meet the requirements for the Adult and Vocational Educational Designated Subject Teaching Credentials.

These courses are open to the public and also can be taken by employees for their professional growth credit to receive salary increment points. Participants will receive a Certificate of Attendance upon completion of each course.

The Salinas Adult School has served as a Local Education Agency (LEA) since 1985 and has been approved by the **California Commission on Teacher Credentialing (CCTC)** to implement its 1996 revised standards for teacher training for prospective adult education instructors.

This LEA focuses on the Adult Education Credential; those seeking a Vocational Education Credential need to contact Eileen Gilmore at Metro Education at (408) 723-6466 or Lee Clark in Santa Clara (408) 423-3531 to process your paperwork.

**As your LEA we will:**

- a)** process your paperwork for a preliminary adult education credential after you have met with a representative of your employing school district;
- b)** assist and advise you as you go through a personalized preparation program;
- c)** recommend you to the CCTC for a professional clear part-time or full-time designated subjects credential in adult education after completing the necessary requirements;
- d)** give a Certificate of Attendance upon completion of each course;
- e)** offer you continuing education units (CEU's) from San Jose State University if so desired.

For a non-academic subjects credential in the following categories of Older Adults, Adults with Disabilities, Health and Safety, Parent Education , Home Economics and Vocational Education you will need to:

- a)** possess a high school diploma or equivalent certification;
- b)** verify five years of experience and/or education related to each subject to be named on the credential;
- c)** verify knowledge of U.S. Constitution (full time credential only)
- d)** read and sign an Appraisal of Requirements form.

For an academic subjects credential in the following categories of English as a Second Language, Elementary and Secondary Basic Skills, a language other than English (specify) you will need to:

- a) possess a baccalaureate degree;
- b) verify completion of 20 semester units or 10 upper division units in the subject area you are going to teach;
- c) pass the California Basic Education Skills Test (CBEST);
- d) verify knowledge of the U.S. Constitution (full-time credential only);
- e) read and sign an Appraisal of Requirements form.

**To clear a Full-time credential, a candidate needs to meet the following requirements;**

- a) possess a valid preliminary credential;
- b) complete Level I within the first two years; (part-time and full-time credential)
- c) verify successful teaching of a minimum of one course in each of four terms within five-year period, two of those terms being with one ESD;
- d) complete one health education unit to include CPR certification.
- e) complete a computer education component;
- f) complete Level II after Level I (full-time credential only).

## **Registration**

Pre-registration for all classes is required. Since the school does not receive state or local tax support for these courses, fees are charged so that the program can be self-supporting. Fee payments need to be made at the time of registration and may be in the form of cash, check or money order payable to Salinas Adult School. You can also pay with Master Card or Visa. There will be a \$20.00 charge on all returned checks.

## **Refunds**

A written refund request must be received by the Salinas Adult School at least two working days prior to the first class meeting. Unless stated otherwise in the course description, a \$5.00 handling charge will be assessed for all cancelled enrollment. If you do not attend you will be charged the entire fee for the course. A full refund will be granted if the course is cancelled by the Salinas Adult School.

## **Confirmation of Registration**

Confirmations of registration are not mailed. Registrants will be contacted only if classes are filled, changed, cancelled or if the registration form is incorrect or incomplete.

## Fees & Continuing Education Units

It costs \$55.00 each to process the paperwork for a preliminary, clear, or professional clear credential. The Salinas Adult School charges \$ 7.50 per hour for instruction. Classes can be taken individually or in a competency group. An additional fee is necessary in order to receive credits (CEUs) from San Jose State University. In order to reduce cost, courses for credit can only be taken in a competency group (I, II, III, IV).

*For more information regarding San Jose State University  
CEU's, you will need to contact Yolanda Teruel.*

*Phone: (408)924-2735*

*E-mail: [yteruel@cemail.sjsu.edu](mailto:yteruel@cemail.sjsu.edu)*

*CEU's must be requested before taking credential course &  
All Payments go directly to Ms. Teruel.*

*This is an additional fee, separate from class fees.*

With the approval of the Commission on Teacher Credentialing, as of July 1, 1996, all teachers taking courses through this LEA have to pay the Salinas Adult School fees. **CEUs from San Jose State University are optional.** All participants who want credit for professional growth should pay the Salinas Adult School fees only.

## Instructors

The Salinas Adult School staff is composed of expert, experienced instructors, recognized mentor teachers, visiting university and community college instructors, and guest presenters in adult education from throughout the state.

## **Location**

All classes will be held at the Salinas Adult Education Center, 20 Sherwood Place, in Salinas, except for an orientation as part of the Instructional Technology course which will be held at the Monterey County Office of Education, 901 Blanco Circle in Salinas.

## **Dates and Times**

In order to serve those who have day jobs, most classes will be conveniently scheduled on Friday evenings and Saturdays.

## **For Further Information**

For information on classes call;  
Cecilia Anderson at (831) 796-6911 or e-mail to [ceanderson@salinas.k12.ca.us](mailto:ceanderson@salinas.k12.ca.us) ,  
Blanca D. Rodriguez at (831) 796-6905 or e-mail to [brodriguez@salinas.k12.ca.us](mailto:brodriguez@salinas.k12.ca.us) .For more information on the credential process, call Bob Harper (831) 796-6910 or e-mail to [bharper@salinas.k12.ca.us](mailto:bharper@salinas.k12.ca.us) .

**The Designated Subjects Credential is valid anywhere in California in adult level public & private schools, community agencies, military settings, correctional facilities, religious institutions, volunteer agencies, and centers for older adults.**

**Requirements**  
**to clear the Full-time & Part-time**  
**Adult Education Teaching Credential**

**For a Full-time Adult Credential**

*For a full-time professional clear credential, the applicant must have:*

1. Possession of a valid preliminary full-time adult credential.
2. Verification by the Employing School District (ESD) of the successful teaching of a minimum of one course in each of four terms within the five year period of validity of the preliminary adult education teaching credential. Two of these terms must be with one ESD. The teaching must have been to adult learners in the subject(s) authorized by the preliminary adult education teaching credential and must have occurred while holding the valid preliminary full-time adult education teaching credential.
3. Verification by a Local Education Agency (LEA) *that the applicant has completed all Level I and Level II requirements of a Commission-approved program of personalized preparation.*
4. Completion of a unit requirement in health education, including, but not limited to nutrition, the physiological and sociological effects of abuse of alcohol, narcotics, and drugs, and the use of tobacco. This requirement must also include training in cardiopulmonary resuscitation (CPR) which meets or is equivalent to, the standards set by the American Heart Association in its Heartsaver course (*adult and pediatric heartsaver*) or the community CPR course (*includes adult, infant, and child CPR, choke rescue; and rescue breathing*) offered by the American Red Cross.

### **For a Part-time Adult Credential**

*For the five-year preliminary credential the applicant must have:*

1. Possession of a valid preliminary part-time adult education teaching credential.
2. Verification by the ESD of the successful teaching of a minimum of one course in each of four terms within the five-year period of validity of the preliminary adult education teaching credential. Two of these terms must be with one ESD. The teaching must have been to adult learners in the subject(s) authorized by the preliminary adult education teaching credential and must have occurred while holding the valid preliminary adult education teaching credential.
3. Verification by an LEA that the applicant has completed all Level I requirements of a Commission-approved program of personalized preparation.
4. Completion of a unit requirement in health education, including, but not limited to, nutrition, the physiological and sociological effects of abuse of alcohol, narcotics and drugs, and the use of tobacco. This requirement must also include training in cardiopulmonary resuscitation (CPR) which meets, or is equivalent to, the standards set by the American Heart Association in its Heartsaver course (adult and pediatric heartsaver) or the community CPR course (*includes adult, infant, and child CPR, choke rescue, and rescue breathing*) offered by the American Red Cross.

## Process to Clear a Part/Full-time Credential

Call the Salinas Adult School / LEA for an appointment to meet with the Director and bring the following:

1. Obtain a letter from the employing adult school, **on the school's letterhead and signed by the principal**, verifying having taught a minimum of one course in a year, for at least two school years to include the total number of hours worked per year.
2. A copy of the current preliminary credential held.
3. A cashier's check or money order for \$55.00 made out to the Commission on Teacher Credentialing.
4. A copy of a current CPR card.
5. A completed **Credential Application form 41-4 (yellow)**. Please fill out numbers 1 on the front page and 3, 4, and the oath on the back page. **DON'T DATE ANYTHING.**
6. Official transcripts listing required course work needed to clear the preliminary credential if not completed through the Salinas Adult School Credential classes.
7. **Designated Subjects Credential Recommendation Form CL-689 (2) (green)**. Please complete name and social security number on both forms.
8. Processing fee of \$55.00 payable to the Salinas Adult School.



<p><b>LEVEL II – Full Time</b>  <b>(Plus Core Competency I &amp; II)</b></p>
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**CORE COMPETENCY III – Student Achievement**

Curriculum	10 Hours/1.0 Unit
Counseling & Guidance	10 Hours/1.0 Unit
Principles & Practices of Instruction	15 Hours/1.5 Unit

**CORE COMPETENCY IV – Awareness of Adult Education**

Community, Legislation & Occupational Relationships	10 Hours/1.0 Unit
Instructional Technology	10 Hours/1.0 Unit
Evaluation	10 Hours/1.0 Unit

**INDEPENDENT COMPETENCY –Supervised Field**

<b>Experience –Individual Work</b>	10 Hours/1.0 Unit
	*****
	<b>75 Hours/7.5 Units</b>

<b>Total Number of Hours/Units for Full-time Clear Credential</b>	<b>171 Hours/17.1 Units</b>
(Plus Addendum courses if applicable).	

<p><b>Vocational Education Teaching Requirements</b>  <b>Vocational Education Principles and Practices</b></p>	
<b>Module 8</b>	<b>15 Hours/1.5 Units</b>

# Level I

## Core Competency I – Teaching Skills

30 Hours/3.0 Units      Fee \$225.00 \*

San Jose State University (CEUs)      \$180.00 (additional fee)

### Essential Instructional Skills

30 Hours/3.0 Units

*Dates: Fri. Sept. 11, 2009	6:00 p.m.- 10:00 p.m.
Sat. Sept. 12, 2009	9:00 a.m. - 1:00 p.m.
Fri. Sept. 18, 2009	6:00 p.m. -10:00 p.m.
Sat. Sept. 19, 2009	9:00 a.m. - 1:00 p.m.
Fri. Sept. 25, 2009	6:00 p.m. -10:00 p.m.
Sat. Sept. 26, 2009	9:00 a.m. - 1:00 p.m.
Practicum 6 hours	

This course will review instructional skills designed to enhance teaching effectiveness and optimum student learning. Special modules will engage participants in the theory and practice of brain-based learning, critical thinking, cooperative learning and mastery teaching.

**Instructors:**      **Michael Roddy**  
                              **An McDowell**

***\*This class fee (only) is waived for Salinas Adult School staff since it is a requirement for employment.***

**\*Dates subject to change please check the website**

## CORE COMPETENCY II

### Characteristics of the Adult Learner

30 Hours/3.0 Units – Fee: \$225.00

San Jose State University Units (CEUs)\$180.00  
(additional fee)

**Interpersonal Relations**    \$75.00            10 Hours/1.0 Unit

**Dates:**

Sat. Oct. 10, 2009                    9:00 a.m. - 2:00 p.m.

Sat. Oct. 17, 2009                    9:00 a.m. - 2:00 p.m.

This course will enable participants to enhance their communications skills to foster respect, self-esteem and positive interpersonal relationships in the classroom and community.

**Instructor:**    **An McDowell**  
                          **Kathy Bauer**

**Diversity**                    \$75.00            10 Hours/1.0 Unit

**Dates:**            Sat. Oct. 24, 2009    9:00 a.m. – 2:00 p.m.

                          Sat. Oct. 31, 2009    9:00 a.m. – 2:00 p.m.

California is a state rich in ethnic, cultural, gender, age, linguistic and socioeconomic differences. This course will focus on the ability to teach students from diverse backgrounds by gaining an awareness of and respect for such diversity in students and communities.

**Instructor:**    **An McDowell**  
                          **Yolanda Provoste-Fuentes**  
                          **Nina Wolff**

**Adult Learning**      **\$75.00**      10 Hours/1.0 Unit

**Dates:**      Sat. Nov. 14, 2009      9:00 a.m. – 2:00 p.m.  
                 Sat. Dec. 5, 2009      9:00 a.m. – 2:00 p.m.

This class will examine the principles of adult education, the adult learner and learning styles for adult education and lifelong learning. Working with multi-levels, providing individual attention and facilitating group processes are discussed and practiced.

**Instructor:**    **Michael Roddy**

<p><b>ADDITIONAL COMPETENCY ANCILLARY REQUIREMENTS</b></p>
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a. **Health Education Overview for Educators**

15 Hours/1.5 Units      **Fee: \$112.50**

San Jose State University (CEUs) \$100.00

**Dates:**      Sat. Nov. 07, 2009      9:00 p.m. – 2:00 p.m.  
                 Sat. Nov. 21, 2009      9:00 p.m. – 2:00 p.m.  
                 Practicum 5 - Hours

This course is designed to introduce and examine various components of health so that participants can define a preventive model of healthy living, identify and recognize local resources available for information and referrals. This class satisfies the health education unit requirements as stated in the Title V regulations.

**Instructor:**      **Penny Welsh**

b. **Community CPR/First Aid and Safety** 9 Hours/.9Units

Monthly on a Saturday 8:30 a.m. to 5:30 p.m. call the Parent Education Department at (831) 796-6970 for actual dates and registration. This class is called; **Pediatric / Medic / First Aid.**

**Fee: \$65.00** per person. (*price subject to change without notice*). The Medic First Aid Programs of America included.

This course prepares participants to recognize the signs and symptoms of a heart attack, help someone who is choking, do the work of an unconscious person's heart and lungs, keep an injured person safe from further injury and as comfortable as possible until medical help arrives.

c. **Computer Education** 12 Hours/1.2 Units

This requirement can be fulfilled by meeting the required Competencies as described on form CSC-7 (*available at the Salinas Adult School*). If you are proficient in computer skills, you can have these competencies verified by a computer instructor or by the administrator in your employing school district.

<b>Individualized Work</b>
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d. **English as a Second Language**

10 Hours/1.0 Unit      **Fee: \$75.00**

**Contact: Gina Muller – (831) 796-6951**

This course will be offered in a 10-hour session, dealing specifically with the essential principles of effective instructional skills relating to the field of English as a Second Language. Candidates will be able to demonstrate full understanding of the Model Program Standards at the end of the course.

e. **Adults with Disabilities**

10 Hours/1.0 Unit                      **Fee: \$75.00**

**Contact:**                      **Staff – (831) 796-6900**

This course is offered through an independent home study process. Candidate will submit a review of the literature as referenced to the learning needs to the learning needs of adults with disabilities. A written curriculum/bibliography describing an innovative approach to teaching a class for adults with disabilities (physical/mental/development) will be submitted. Candidates are encouraged to apply this home study to their current employment or teaching setting.

f. **Older Adults**

10 Hours/1.0 Unit                      **Fee \$75.00**

**Contact:**                      **Staff – (831) 796-6900**

This class will be offered by independent homestudy and require the candidate to address learning needs and styles of the older adult learner. A review of the literature is completed and a written proposal for an innovative class serving older adult students is completed. Handouts, visual presentation, photography, art work, marketing flyers is designed to allow the candidate to use his/her work setting for the study. Bibliography and written report submitted for review. Candidates are encouraged to apply this homestudy to their current employment or teaching setting.

## **Vocational Education Teaching Requirements**

Fee: Payable to Metro Education \$225.00 (money order only)

### **Module 3**

#### **Vocational Classroom Techniques – Module 3**

30 Hours/3.0 Units

**Dates:** Fri. Jan.15, 2010 6:00 p.m. - 9:00 p.m.  
Sat. Jan.16, 2010 9:00 a.m. - 2:00 p.m.  
Fri. Jan.22, 2010 6:00 p.m. - 9:00 p.m.  
Sat. Jan.23 2010 9:00 a.m. - 2:00 p.m.  
Fri. Jan.29, 2010 6:00 p.m. - 9:00 p.m.  
Sat. Jan.30, 2010 9:00 a.m. - 2:00 p.m.  
Practicum 6 Hours

This course will provide vocational teachers practice in planning and writing lesson plans and units of study that will motivate students by building self-esteem, critical thinking and problem solving and manipulative skills. Special focus will be on developing strategies, activities and materials that build on prior learning and integrate academic and vocational skills. Classroom management techniques will be explored, including motivating and sustaining student interest and involvement.

**Instructor: Gordon Ray**

# Level II

## **Core Competency III – Student Achievement**

**35 Hours/3.5 Units - Fee: \$262.50**

**San Jose State University (CEUs) \$180.00** (additional fee)

**Counseling and Guidance**      \$75.00      10 Hours/1.0 Unit

**Dates:** Sat. Feb. 20, 2010                      9:00a.m.-2:00 p.m.

Sat. Feb. 27, 2010                              9:00a.m.-2:00 p.m.

In order to help students maximize their learning opportunities, teachers must be prepared to offer appropriate guidance and referral. In this class, participants will demonstrate the ability to recognize personal and academic problems of students and to identify appropriate school or community services available.

**Instructor: Penny Welsh**

**Curriculum**                      \$75.00                      10 Hours/1.0 Unit

**Dates:** Sat. March 6, 2010                      9:00 a.m.- 2:00 p.m.

Sat. March 13, 2010                              9:00 a.m.- 2:00 p.m.

This course will help participants prepare course outlines consistent with state statute, regulations, policies and lesson planning that is comprehensive and appropriate for adults. By the end of the course participants will demonstrate an awareness of the key components of course outlines and lesson objectives as part of the overall curriculum.

**Instructor: Michael Roddy**

**Principles and Practices of Instruction** 15 Hours/1.5 Units  
**\$112.50**

**Dates:** Fri. March 5, 2010 6:00 p.m.-9:00 p.m.  
Fri. March 12, 2010 6:00 p.m.-9:00 p.m.  
Fri. March 19, 2010 6:00 p.m.-9:00 p.m.  
Practicum 6 Hours

Participants will review a variety of instructional strategies, activities, materials and technologies appropriate for adults with diverse needs and learning styles. Focus will be on clear and meaningful instruction for adult students while staying aware of their many roles and responsibilities.

**Instructor: Michael Roddy**

**Core Competency IV – Awareness of Adult Education**  
**30 Hours/3.0 Units – Fee \$225.00**  
**San Jose State University (CEUs) \$180.00** (additional fee)

**Community, Legislation and Occupational Relationships**  
10 Hours/1.0 Unit **\$75.00**

**Dates:** Sat. April 17, 2010 9:00a.m.- 2:00 p.m.  
Sat. May 1, 2010 9:00a.m.- 2:00 p.m.

This course will cover the responsibilities of adult education instructors in marketing programs, maintaining good public relations and being aware of the roles of governing boards, community groups and legislators in education and their influence on educational law, policy, delivery systems and funding.

**Instructor: Mary Powers**

**Required for full-time credential only**

**Instructional Technology** 10 Hours/1.0 Unit  
Orientation: (Check with your local) County Office of Education

**Dates:** August 2009 through May 2010  
Please call before going to MCOE.

**For Monterey County Teachers**

**Location: Monterey County Office of Education**  
**901 Blanco Circle Telephone: 831-755-0300** (press 5 at the prompt)  
*Instructional Resources & Technology Department*

This orientation will provide participants an overview of the resources available to teachers at the County Office of Education. All participants of the instructional technology class will be given a form which must be signed by the clerks at the Instructional Technology Department at the County Office of Education. The form must be turned in no later than April 24, 2010 as this is the last meeting date for this class.

**Instructional Technology Class \$75.00**

**Dates:** Friday, April 09, 2010 6:00 – 9:00 p.m.  
Friday, April 16, 2010 6:00 – 9:00 p.m.  
Friday, April 23, 2010 6:00 – 9:00 p.m.  
Orientation at MCOE 1 hour

**Location: Salinas Adult School**  
**ESL Department - room E-1**

Course review standards-based technology for student interactive instruction, classroom management teaching aids and resources for both classroom based and distance learning. Methods and processes for evaluating effectiveness and appropriateness of technology tools and techniques will be reviewed. Students in this class will learn about and share practical applications of technology and integrating with curriculum. Standards for teacher technology competency levels and assessment of effectiveness of teacher-use and student-use technologies will be reviewed and analyzed.

**Instructor: Bonnie Quan**

**Evaluation**            **\$75.00**            10 Hours/1.0 Unit

**Dates:**            Sat. May 08, 2010    9:00 a.m. – 2:00 p.m.  
                  Sat. May 15, 2010    9:00 a.m. – 2:00 p.m.

Evaluation is an integral part of instruction and promotes accountability of student progress and teacher effectiveness and serves as a basis for further instructional planning. In this course, participants will learn to plan and implement a variety of evaluation techniques including authentic assessment and performance-based activities.

**Instructor:**    **Michael Roddy**

**Vocational Education Teaching Requirement**  
**Fee: Payable to Metro Education - \$125.00 (money order only)**  
**Module 8**

**Vocational Education Principles and Practices**

15 Hours/1.5 Units

**Dates:**            Fri. May 21, 2010    6:00 p.m – 9:00 p.m.  
                  Sat. May 22, 2010    9:00 a.m.– 1:30 p.m.  
                  Fri. June 4, 2010    6:00 p.m.– 9:00 p.m.  
                  Sat. June 5, 2010    9:00 a.m.– 1:30 p.m.

This class will cover topics related to the foundation of vocational education including the historical, social, legal, and theoretical perspectives. It will also cover recruitment and placement of students and student leadership organizations. Participants with varying interests, abilities and learning styles will be given meaningful opportunities to practice concepts.

**Instructor:**    **Gordon Ray**

# Independent Competency

## **Supervised Field Experience Individual Work**

10 Hours/1.0 Unit

**Dates:** To be arranged on an individual basis.

Participants have the opportunity to choose a project that will enhance their instructional program, whether in the area of developing a curriculum, improving instructional techniques, planning a new program or similar activities. **Approval of immediate supervisor or administrator at the Employing School District (ESD) is needed and the 10 hours must be done in non-paid time.**

**Instructor:** Immediate Supervisor/Administrator  
at Employing School District.

*Check with your Employing School District for details.*

# Faculty

## **Staff**

Salinas Adult School

### **Bauer, Kathy**

Kathy Bauer has designed curriculum and taught Parent Education and work-family issues for the Salinas Adult School, Monterey County Health Department and private businesses for the past 18 years. She has also taught at San Jose State University. She received the Ercia Harden “Excellence in Teaching” award for 1999.

### **McDowell, An**

An McDowell has taught ESL and Citizenship classes at the Salinas Adult School for 30 years and received the Ercia Harden “Excellence in Teaching” award for 1997. She has given Cooperative Learning workshops at over ten state and regional conferences.

### **Muller, Gina**

Gina Muller has been an educator for over 29 years as a teacher, counselor, bilingual resource teacher and administrator. She came to the Salinas Adult School 9 years ago and currently is the Assistant Director and Coordinator of the ESL Department. Gina has taught and counseled students from the primary level to college. She lived and taught in Spain for six years.

**Powers, Mary**

Mary Powers has taught in adult education for 33 years (since 1975). Areas of teaching include ABE, ESL, Citizenship, GED Prep (English & Spanish), ESL-Parent Ed., and high School Subjects at Santa Cruz Adult School. Mary has a BA in Spanish and an MA in Teaching. Literacy of English speakers and non-English speakers alike are the areas of adult education to which she is most committed. Currently, she is enjoying the challenges of school administration as Principal of Santa Cruz Adult School.

**Provoste-Fuentes, Yolanda**

Yolanda Provoste has been a teacher for the past 32 years and has taught and presented workshops in Nicaragua, El Salvador, her native country Chile and here in California. She was with the Salinas Adult School for 22 years and had been the Program Specialist for the High Intensity Language Training (HILT) program and has also been trained in prejudice reduction workshops.

**Quan, Bonnie**

Bonnie taught with the Salinas Adult School as a computer teacher for active older adults and vocational education students for eight years. She operated a computer lab at the school and has an extensive background in technology including computer setups, purchasing, maintenance and training.

**Ray, Gordon**

Gordon Ray has dedicated more than 44 years to education, 34 of which have been in the Salinas Union High School District. He was director of the Mission Trails ROP programs and was selected as Vocational Education Administrator of the year in the United States.

**Roddy, Michael**

Michael Roddy has taught for the past 29 years, 18 of which were in adult education. He was Assistant Director of the Salinas Adult School, served on the State ESL Model and Curriculum Standards Committee and has given numerous workshops in critical thinking and effective teaching strategies at conferences throughout the state. He is author of two textbooks and is currently teaching at Everett Alvarez High School.

**Welsh, Penny**

Penny Welsh is currently Program Specialist for the Health and Safety Program at the Salinas Adult School and Parents as Teachers educator for women in recovery from drugs and alcohol. Since 1983 she has been the senior park naturalist and environmental educator at Toro Park. She has taught Anatomy, Physiology, and Radiology at the college level and has served as a public health consultant for the Department of Health Education and Welfare.

# Vocational Education LEAs

The Local Education Agency for candidates for a credential in Vocational Education is located at and for further information on the schedule of vocational class dates and fees call:

**Eileen Gilmore (408) 723-6466**  
**Fax: (408) 264-7268**  
**Metropolitan Education District**  
**760 Hillsdale Avenue, Bldg. 6**  
**San Jose, Ca. 95136**

For additional information, suggestions, etc., call:

**Charles Bauman**  
**Module Equivalency (408) 723-6488**  
**[cbauman@metroed.net](mailto:cbauman@metroed.net)**

**Angela Perez**  
**Module Registration (408) 723-4284\**  
**[aperez@metroed.net](mailto:aperez@metroed.net)**

For additional LEA regarding adult or vocational credentials call:

**Lee Clark, Coordinator (408) 423-3531**  
**Fax (408) 423-3580**  
**[advoced@leeclark.org](mailto:advoced@leeclark.org)**  
**Santa Clara U.S.D.**  
**1840 Benton St.**  
**Santa Clara, Ca. 95050**

**Please Note:**

Many of the classes offered at the Salinas Adult School are valid for a credential in vocational education. Check with Eileen Gilmore, Charles Bauman or Lee Clark regarding these course titles.

# Registration Form

Name: \_\_\_\_\_

D.O.B. \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

Day phone number

Evening phone number

Registration and payment for each credential class is due before the first day of class being taken. **All CEU fees are payable (directly to Yolanda Teruel at SJSU) before class begins.** *Contact information for Yolanda is available at Salinas Adult School upon request.*

Please indicate course(s)

Course Title

Fee

\_\_\_\_\_  
\_\_\_\_\_

Total amount enclosed: \_\_\_\_\_

For class fees make check payable to Salinas Adult School:

**Salinas Adult School**  
**Attn: Teacher Credential Classes**  
**20 Sherwood Place**  
**Salinas, Ca. 93906**

Or pay at the Salinas Adult School Bookstore or over the phone with MasterCard or VISA.

\*Class fees for Modules 3 & 8 (Vocational Education Requirements) make Money Order (*No Checks please*) payable to:  
**Metro Ed.**